

Monroe County Board of Education

Announces its policy for Free and Reduced Price Meals for students under the

NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS.

Any interested person may review a copy of the policy by contacting **Kevin Cloyd, Food Service Director, Monroe County Schools, 309 Emberton Street, Tompkinsville, KY 42167, 1-270-487-5456**

Household size and income criteria will be used to determine eligibility. Children from families whose income is at or below the levels shown may be eligible for Free or Reduced Price Meals. An application can not be approved unless it contains complete eligibility information. Once approved, meal benefits are good for an entire year. You need not notify the organization of changes in income and household size.

Application forms are being sent to all homes with a letter to parents or guardians. To apply for Free or Reduced Price Meals, households must complete the application and return it to the school. Additional copies are available at the principal's office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year. Applications may be submitted at any time during the year.

Households that receive SNAP or KTAP are required to list on the application only the child's name, SNAP / KTAP case number, and signature of adult household member.

Foster children will receive benefits based on information submitted on the household application or information received from an appropriate agency.

Household with children who are considered migrants, homeless, or runaway should contact the district liaison, **Cecilia Stephens at 1-270-487-5456**.

For the purpose of determining household size, deployed military members are considered a part of the household. Families should include the names of the deployed service members on their application. Report only that portion of the deployed service member's income made available to them or on their behalf to the family. Additionally, a housing allowance that is part of the Military Housing Privatization Initiative is not to be included as income.

All other households must provide the following information listed on the application:

- Total household income listed by gross amount received, type of income (e.g., wages, child support, etc.) and how often the income is received by each household member;
- Names of all household members;
- Signature of an adult household member certifying the information provided is correct; and
- The last four digits of the social security number of the adult signing the application or the word "NONE" for this household member if he or she does not have a social security number.

If a household member becomes unemployed or if the household size changes, the school should be contacted. Such changes may make the student eligible for reduced price or free meals.

Under the provisions of the Free and Reduced Price meal policy, Kevin Cloyd, Food Service Director, 1-270-487-5456 will review applications and determine eligibility. If a parent or guardian is dissatisfied with the ruling of the official, he or she may wish to discuss the decision with the determining official on an informal basis. If the parent wishes to make a formal appeal, he or she may make a request either orally or in writing to Kevin Cloyd, Food Service Director, 1-270-487-5456

In accordance with the Sponsor's disclosure agreement, the information on the Free and Reduced Price Meal application may be used by the school system in determining eligibility for other educational programs.

**INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS**

Effective from July 1, 2013, to June 30, 2014

HOUSEHOLD SIZE	REDUCED PRICE MEALS - 185%					FREE MEALS - 130%				
	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY
1.....	20,147	1,679	840	775	388	14,157	1,180	590	545	27
2.....	27,214	2,268	1,134	1,047	524	19,123	1,594	797	736	36
3.....	34,281	2,857	1,429	1,319	660	24,089	2,008	1,004	927	46
4.....	41,348	3,446	1,723	1,591	796	29,055	2,422	1,211	1,118	55
5.....	48,415	4,035	2,018	1,863	932	34,021	2,836	1,418	1,309	65
6.....	55,482	4,624	2,312	2,134	1,067	38,987	3,249	1,625	1,500	75
7.....	62,549	5,213	2,607	2,406	1,203	43,953	3,663	1,832	1,691	84
8.....	69,616	5,802	2,901	2,678	1,339	48,919	4,077	2,039	1,882	94
For each additional family member, add	7,067	589	295	272	136	4,966	414	207	191	9

To determine annual income:

- If you receive the income every week, multiply the total gross income by 52.
- If you receive the income every two weeks, multiply the total gross income by 26.
- If you receive the income twice a month, multiply the total gross income by 24.
- If you receive the income monthly, multiply the total gross income by 12.

Remember: The total income before taxes, social security, health benefits, union dues, or other deductions must be reported.

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.